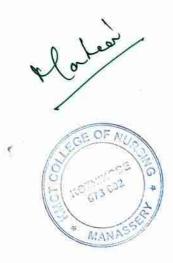


TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.

Principal





4.5.2

MEETINGS MINUTES OF MAINTANCE COMMITEE

lalai





Minutes of meeting (Academic year -2018-19)

Name of Meeting	Maintenance committee meeting
Date 20/09/2018	Venue Office

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Maheswari	Principal	Cloder
Vineesh	Administrative Officer	S
Aneesh,Sajal	IT professional	D.d.
Francis	Engineer civil	france
Sreelesh	Electrical	Sudesh
Latheesh	Plumbing	Laderen

Review of previous meeting:

- 1. Electrical and plumbing repairs done.
- 2. Computer maintenance and repairs done.

Present agenda:

- 1. Rechecking non-working equipment's to be included in condemn list.
- 2. Repair of audio system in lecture halls.
- 3. Repair of fan in lecture hall
- 4. Repair and maintenance of LCD in lecture rooms

Copy to

- 1. Director
- 2. Principal
- 3. Administrative office



Principal



Minutes of meeting (Academic year -2019-2020)

Name of Meeting	Maintenance committee meeting	
Date 10/08/2019	Venue Office	

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Maheswari	Principal	laler'
Vineesh	Administrative Officer	5
Aneesh,Sajal	IT professional	A sh
Francis	Engineer civil	Francel
Sreelesh	Electrical	Secolos Co
Latheesh	Plumbing	Lathroh

Review of previous meeting:

- 1. Rechecked non-working equipment's and included in condemn list.
- 2. Repaired audio system in lecture halls.
- 3. Repaired fan in lecture hall
- 4. Repair and maintenance of LCD in lecture rooms done

Present agenda:

- 1. Repair of bench and desk in lecture halls
- 2. Repair of switch board in lecture hall
- 3. Repair of water cooler in the college

Copy to

- 1. Director
- Principal
- 3. Administrative office

Principal

COLLEGE OF ALLASING
KOZHIKODE
673 602
*

KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-6

Phone:+91 495 2293040, Fax:+91 495 2295040

Email: nursing@kmct.edu.in Website: https://www.kmctnursingcollege.org/



Minutes of meeting (Academic year -2020-2021)

Name of Meeting	Maintenance committee meeting	
Date 7/05/2020	Venue Office	

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Maheswari	Principal	0 0 1
Vineesh	Administrative Officer	pleden!
Aneesh,Sajal	IT professional	0 W
Francis	Engineer civil	Francis
Sreelesh	Electrical	Sealer
Latheesh	Plumbing	1

Review of previous meeting:

- 1) Repair of bench and desk in lecture halls done
- 2) Repair of switch board in lecture hall done
- 3) Repair of water cooler in the college done

Present agenda:

1. Fire and Safety checking and maintenance.

2. Repair and maintenance of bench and desk of lecture halls.

Copy to

Principal

- 1. Director
- 2. Principal
- 3. Administrative office

Caledo !

KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-673602, K Phone: +91 495 2293040, Fax: +91 495 2295040

Email: nursing@kmct.edu.in Website: https://www.kmctnursingcollege.org/



Minutes of meeting (Academic year -2021-2022)

Name of Meeting	Maintenance committee meeting	
Date 10/09/2021	Venue Office	

DETAILS OF COMMITTEE MEMBERS

DESIGNATION	SIGNATURE
Principal	
Administrative Officer	Ualum'
IT professional	10 de
Engineer civil	Francis
Electrical	Seelegho
Plumbing	salting,
	Principal Administrative Officer IT professional Engineer civil Electrical

Review of previous meeting:

- 1. Fire and Safety checking and maintenance done
- 2. Repair and maintenance of bench and desk of lecture halls done

Present agenda:

- 1. Planning of developing a garden in order to enhance the eco friendliness of the building and to Improve the aesthetic of the College
- 2. Painting of the college
- 3. Placement of bulletin board in all lecture halls
- 4. Fire and Safety checking and maintenance.

Copy to

1. Director

Principal

3. Administrative office

Principal

KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-1736 Phone: +91 495 2293040, Fax: +91 495 2295040

Email: nursing@kmct.edu.in Website: https://www.kmctnursingcollege.org/



Minutes of meeting (Academic year -2022-2023)

Name of Meeting	Maintenance committee meeting
Date 12/09/2022	Venue Office

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Mageswari	Principal	Halei
Vineesh	Administrative Officer	
Aneesh,Sajal	IT professional	and
Francis	Engineer civil	Francie
Sreelesh	Electrical	Secolator p
Latheesh	Plumbing	Latered.

Review of previous meeting:

- 1. Garden was developed
- 2. Painting of the college done
- 3. Placement of bulletin board in all lecture halls done
- 4. Fire and Safety checking and maintenance done

Present agenda:

- 1. Request for Placement of smart board
- 2. Request for Placement of sign board
- 3. Fire and Safety checking and maintenance.
- 4. Maintenance of water purifier
- The Concerns of Space restrictions on arrival of new batch was expressed by hostel wardens.
- 6. Creation of HOD Cabin and department library

Copy to

- 1. Director
- 2. Principal
- 3. Administrative office

Principal

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KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-673602, Kenada

Phone: +91 495 2293040, Fax: +91 495 2295040