



KMCT
COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

TO WHOMSOEVER IT MAY CONCERN

**This is to certify that the information in the attached documents is verified
by me and is true to the best of my knowledge.**

Principal

Alakeer



KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-673602, Kerala

Phone: +91 495 2293040, Fax: +91 495 2295040

Email: nursing@kmct.edu.in Website: <https://www.kmctnursingcollege.org/>



KMCT
COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

4.5.2

MEETINGS MINUTES OF MAINTANCE COMMITTEE

Slabew





KMCT COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

Minutes of meeting (Academic year -2018-19)

Name of Meeting	Maintenance committee meeting
Date 20/09/2018	Venue Office

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Maheswari	Principal	
Vineesh	Administrative Officer	
Aneesh,Sajal	IT professional	
Francis	Engineer civil	
Sreelesh	Electrical	
Latheesh	Plumbing	

Review of previous meeting:

1. Electrical and plumbing repairs done.
2. Computer maintenance and repairs done.

Present agenda:

1. Rechecking non-working equipment's to be included in condemn list.
2. Repair of audio system in lecture halls.
3. Repair of fan in lecture hall
4. Repair and maintenance of LCD in lecture rooms

Copy to

1. Director
2. Principal
3. Administrative office



Principal



KMCT COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

Minutes of meeting (Academic year -2019-2020)

Name of Meeting	Maintenance committee meeting
Date 10/08/2019	Venue Office

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Maheswari	Principal	
Vineesh	Administrative Officer	
Aneesh,Sajal	IT professional	
Francis	Engineer civil	
Sreelesh	Electrical	
Latheesh	Plumbing	

Review of previous meeting:

1. Rechecked non-working equipment's and included in condemn list.
2. Repaired audio system in lecture halls.
3. Repaired fan in lecture hall
4. Repair and maintenance of LCD in lecture rooms done

Present agenda:

1. Repair of bench and desk in lecture halls
2. Repair of switch board in lecture hall
3. Repair of water cooler in the college

Copy to

1. Director
2. Principal
3. Administrative office

Principal



KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-673602, Kerala

Phone:+91 495 2293040, Fax:+91 495 2295040

Email:nursing@kmct.edu.in Website: <https://www.kmctnursingcollege.org/>



KMCT COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

Minutes of meeting (Academic year -2020-2021)

Name of Meeting	Maintenance committee meeting
Date 7/05/2020	Venue Office

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Maheswari	Principal	
Vineesh	Administrative Officer	
Aneesh,Sajal	IT professional	
Francis	Engineer civil	
Sreelesh	Electrical	
Latheesh	Plumbing	

Review of previous meeting:

- 1) Repair of bench and desk in lecture halls done
- 2) Repair of switch board in lecture hall done
- 3) Repair of water cooler in the college done

Present agenda:

1. Fire and Safety checking and maintenance.
2. Repair and maintenance of bench and desk of lecture halls.

Copy to

1. Director
2. Principal
3. Administrative office

Principal



KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-673602, Kerala

Phone:+91 495 2293040, Fax:+91 495 2295040

Email:nursing@kmct.edu.in Website: <https://www.kmctnursingcollege.org/>



KMCT COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

Minutes of meeting (Academic year -2021-2022)

Name of Meeting	Maintenance committee meeting
Date 10/09/2021	Venue Office

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Maheswari	Principal	
Vineesh	Administrative Officer	
Aneesh,Sajal	IT professional	
Francis	Engineer civil	
Sreelesh	Electrical	
Latheesh	Plumbing	

Review of previous meeting:

1. Fire and Safety checking and maintenance done
2. Repair and maintenance of bench and desk of lecture halls done

Present agenda:

1. Planning of developing a garden in order to enhance the eco friendliness of the building and to Improve the aesthetic of the College
2. Painting of the college
3. Placement of bulletin board in all lecture halls
4. Fire and Safety checking and maintenance.

Copy to

1. Director
2. Principal
3. Administrative office

Principal



KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-673602, Kerala

Phone:+91 495 2293040, Fax:+91 495 2295040

Email:nursing@kmct.edu.in Website: <https://www.kmctnursingcollege.org/>



KMCT COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

Minutes of meeting (Academic year -2022-2023)

Name of Meeting	Maintenance committee meeting
Date 12/09/2022	Venue Office

DETAILS OF COMMITTEE MEMBERS

FACULTY NAME	DESIGNATION	SIGNATURE
Prof. Mageswari	Principal	<i>Mageswari</i>
Vineesh	Administrative Officer	<i>Vineesh</i>
Aneesh,Sajal	IT professional	<i>Aneesh</i>
Francis	Engineer civil	<i>Francis</i>
Sreelesh	Electrical	<i>Sreelesh</i>
Latheesh	Plumbing	<i>Latheesh</i>

Review of previous meeting:

1. Garden was developed
2. Painting of the college done
3. Placement of bulletin board in all lecture halls done
4. Fire and Safety checking and maintenance done

Present agenda:

1. Request for Placement of smart board
2. Request for Placement of sign board
3. Fire and Safety checking and maintenance.
4. Maintenance of water purifier
5. The Concerns of Space restrictions on arrival of new batch was expressed by hostel wardens.
6. Creation of HOD Cabin and department library

Copy to

1. Director
2. Principal
3. Administrative office

Mageswari
Principal



KMCT Medical College Campus, Manassery, Mukkom, Kozhikode-673602, Kerala

Phone:+91 495 2293040, Fax:+91 495 2295040

Email:nursing@kmct.edu.in Website: https://www.kmctnursingcollege.org/